

## UNIVERSITY of GUYANA OFFICE OF THE REGISTRAR STUDENTS' WELFARE DIVISION

## **CO-CURRICULAR TRANSCRIPT RELEASE FORM**

Please complete this form; have it checked and signed in the Students' Welfare Division; pay the appropriate sum at the Bursary and return this form to the Students' Welfare Division.

N.B. FAILURE TO COMPLETE THIS FORM FULLY AND ACCURATELY MAY CAUSE DELAY

NAME OF A	APPLICANT: _			
		(Surname)	(First)	(Others)
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	City		State	Zip Code
Signature			Date	
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		Allow 14 D	ays for Delivery	

TO BE COMPLETED B	Y THE STUDENTS' WELFARE DIVISION				
Cost for Cost for Cost for	Transcript(s) at \$ each Set(s) of Postage at \$ each Set(s) of Registered mail at \$ each				
	Total \$				
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Note:

- (a) Application for transcript(s) from persons residing in Guyana cost \$3,000.00 each. The applicant is required to present himself or herself in person with the appropriate identification (ID CARD or PASSPORT)
- (b) Applicants for transcripts from overseas or for postage overseas cost US\$50 each.

THE STUDENTS COPY OF A TRANSCRIPT IS NOT OFFICIAL AND IS PROVIDED FREE AND MAY BE UPLIFTED BY THE STUDENT. HOWEVER, ALL OTHER TRANSCRIPTS WOULD BE MAILED **DIRECTLY** TO THE ADDRESS(ES) PROVIDED.